

In the Name of God, the Most Gracious, the Most Merciful

### Responsibilities of Media Offices towards A`maq Agency

After close monitoring of A`maq Agency by the Media Monitoring Committee, it has been found that many brothers in the media offices have not realized the role of A`maq News Agency, what are their responsibilities towards it, and what materials they should send to it to be published. Therefore, it has become necessary to clarify this matter.

- The [A`maq] Agency should be provided with the following:

1. News and events that take place inside the wilayah, whether they were military, social, administrative or any other important events.

- A. What is the event?
- B. When did it happen?
- C. Where did it happen?
- D. What are the results of the event?
- E. How did the event happen?
- F. The importance of the event.

Whenever an event occurs, answer these questions and send them to the [A`maq] Agency, as well as providing them with other details based on the event and its development. You should also coordinate with the Agency to create news based on the video releases, photo reports, and individual images, and help them to get the details of the event.

For example:

- The video release of the execution of the Peshmerga personnel and the talk about the [negotiations to] swap them that took place and failed before their execution.
- A photo report about the repentance of a number of apostates and their surrendering themselves to the Islamic State south of Damascus.

2. Video releases:

The media office should supply the Agency with video clips and footage that prove the occurring of the event. This should not be limited to military activities, rather, the media offices should cover:

A. Service activities: All wilayah have this type of activities and the [Islamic] State executes important projects that have to be covered.

- The activities of the Diwan [ministry] of Services.
- The activities of the Diwan [ministry] of Agriculture.

Examples:

- The project of rationing power used by houses in order to improve and control the electric grid.

- The project of building al-Hal Central Market in Aleppo.
- The project of building a market in Mosul.
- The project of increasing the share of electricity for the public.

B. Shari`ah, da`wa, and educational activities: All wilayat have these activities, and all praise is due to God

Examples:

- The activities of the Diwan of Da`wa and Mosques.
- The activities of the Diwan of Hisbah.
- Building universities, institutes, and schools and opening them, and preparing text books.
- The Shari`ah courses that take place inside the wilayah.

Therefore, we demand from all our brothers in the media offices, may God grant them success, to cooperate with the Agency, do not ignore it, and rush to answer their needs for information and details.

We also note that cooperating with A`maq Agency is counted in the monthly evaluation and impacts it.

We will create another evaluation for the videos that are sent to A`maq Agency and get published.